

ENTRY FORM GUIDELINES

FOR **BEST PEOPLE LEADER** ENTRIES ONLY.

Please note, this PDF serves only as a guide to the information required for an entry. Entries can only be submitted online by using the official online entry system.

Make a case for someone who has made a positive contribution to people in your firm. Nominees could be from inside or outside of HR, for example Managing Partners, HRDs, Senior Partners, COOs and Practice Heads who have gone out of their way to make the firm a more productive, inclusive or enjoyable place to work.

1. Name of people leader
.....
2. How did the people leader make a positive contribution to people in the firm? Be specific.
(Maximum length: 250 words)
.....
3. Why was their contribution exceptional? Were any challenging obstacles overcome, or was the contribution original in any way?
(Maximum length: 500 words)
.....
4. Did the intervention work? How did it enhance the firm? Is there any data you can share? *(Data could be important here.)*
(Maximum length: 250 words)
.....
5. Use this space to include any additional information you'd like us to consider.
(Maximum length: 500 words)
.....

SUPPORTING MATERIAL

You are welcome to submit supporting material, however please note, our judging panel encourages you to try to keep your written submissions standalone, and to try not to refer to external material.

It is the entrant's responsibility to ensure they have (written) permission from any owner of the supporting material they are wishing to upload.

Please upload any supporting documents (you may upload more than one file by zipping them together).

ENTRY RULES

These awards aim to recognise exceptional work by HR teams in law firms across the UK and Ireland. Entering a category shouldn't be difficult or time-consuming.

In general though, every entry should clearly state what you do (or did), and why it was exceptional or beneficial to your firm. If you've got any statistics that add weight to your case, it's best to include them too.

The judges will give special consideration to effectiveness, originality, return on investment and best practice.

To be eligible, work must have been carried out between February 2021 and February 2022.

WHO CAN ENTER?

Entries are accepted from law firms across the UK and Ireland. Service providers may assist in compiling entries but cannot submit these on behalf of clients.

FEES, DEADLINES AND ANNOUNCEMENTS

Entry fee is **£150 +VAT per entry**.

All entries must be received by **5pm** on **Friday 4th March 2022**.

If your entry has been shortlisted, you will be informed by email week commencing **4th April 2022**.

Please note: For non-member firms, there will be an additional £50 +VAT charge for admin fees.