

INTERPLAS TCT 3 SIXTY 2021

SHIPPING INSTRUCTIONS
TARIFF
ORDER FORM





CONTENTS

KEY INFORMATION

SEA, AIR

ROAD, COURIER

DOCUMENTATION

ADDITIONAL INFORMATION

INTERNATIONAL INBOUND TARIFF

ONSITE HANDLING TARIFF

INTERNATIONAL OUTBOUND TARIFF

ORDER FORM

PAYMENT DETAILS

KEY | INFORMATION

Build-up Dates	25-28 June 2021
Show Dates	29 June–01 July 2021
Breakdown Dates	01–02 July 2021

Shipping Deadlines

 Seafreight LCL / FCL at any UK Port LCL = 11 June 2021 FCL = 18 June 2021	 Airfreight at London Heathrow Airport (LHR) 18 June 2021	 Road freight directly to Interplas/ TCT 2021 Day required on stand Road freight via onsite warehouse 24 hours prior to delivery on stand
--	---	--

Orders received after **11 June 2021** will incur a 25% late booking surcharge.

CEVA Contact

Chris Hughes
chris.hughes@cevalogistics.com
+44 (0) 330 587 7777

Hiab/Moffett vehicles *and or* any other self-loading equipment are not authorised within the exhibition halls.



All Bills of Lading should be sent freight prepaid to any UK Port and consigned as follows:

Consignee:
CEVA Showfreight
Unit 3A
Perimeter Way
NEC
Birmingham
B40 1PJ
T: +44 (0) 330 587 7777

Notify:
CEVA Showfreight / Interplas / TCT 2021
Exhibitor Name / Hall & Stand Number
chris.hughes@cevalogistics.com

Documents required:

- Copy of Bill of Lading
- Copy of Invoice / Packing List



All Airfreight consignments should be sent freight prepaid to London Heathrow (LHR) and consigned as follows:

Consignee:
CEVA Showfreight
Unit 3A
Perimeter Way
NEC
Birmingham
B40 1PJ
T: +44 (0) 330 587 7777

Notify:
CEVA Showfreight / Interplas / TCT 2021
Exhibitor Name / Hall & Stand Number
chris.hughes@cevalogistics.com

Documents required:

- Copy of Direct Master Air Waybill
- Copy of Invoice / Packing List

Please forward all documentation to chris.hughes@cevalogistics.com for approval before shipping.



Deliveries direct to NEC for unloading should be consigned as follows:

Exhibitor Name
CEVA Showfreight
Interplas / TCT 2021
Hall & Stand Number
NEC
Birmingham
B40 1NT

Deliveries should arrive at the venue on the day that they are required on the stand. Deliveries will be unloaded direct to the stand unless instructed otherwise. The same instruction will apply for collecting vehicles after the event.



Deliveries via onsite warehouse should be consigned as follows:

Exhibitor Name
CEVA Showfreight
Interplas / TCT 2021
Hall & Stand Number
Unit 3A
NEC
Birmingham
B40 1NT

Deliveries should arrive at the onsite warehouse a minimum of 24 hours prior to required delivery to stand.



Courier deliveries should be consigned as follows:

Exhibitor Name
CEVA Showfreight
Interplas / TCT 2021
Hall & Stand Number
NEC
Birmingham
B40 1NT

Please ensure shipments are sent customs cleared with all duties and taxes pre-paid (shipment terms DDP). It will be the responsibility of your courier company to deliver the shipment to your stand unless CEVA Showfreight are pre advised accordingly.

Please forward pre advice to chris.hughes@cevalogistics.com for approval before shipping.

DOCUMENTATION

All documents must be received at least 3 working days in advance of arrival.

A combined Commercial Invoice and Packing List is required containing the following Information:

- Quantity, net weight and size of each item
- Contents description
- HS Code
- Value
- Each item must be marked Temporary, Permanent or Consumable

It should be consigned as follows:

Consignee:
Exhibitor Name
CEVA Showfreight
Interplas / TCT 2021
Hall & Stand Number
NEC
Birmingham
B40 1PJ

Sender Address				Consignee Address				Exhibition	
Contact Name				Contact Name				Exhibitor	
Phone Number				Phone Number				Hall / Stand	
Email Address				Email Address				InvoiceNo	
								PageNo 1 of	

Package Number	Units	Detailed Description of goods (in English) with serial numbers if applicable	HS Tariff Code	Dimension in cms			Volume cbm	Weight in kgs		Unit value GBP	Total value GBP	Mark Status *		
				Length	Width	Height		Gross	Net			A	B	C
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			
										£ -	£ -			

Totals		Signature :		Sub-Total Temporary Items - A		Sub-Total Permanent Items - B		Sub-Total Consumable Items - C	
Total Packages				Packages		Packages		Packages	
Total Value (GBP)	£			Value (GBP)	£	Value (GBP)	£	Value (GBP)	£
Total Gross Weight	0			Gross Weight		Gross Weight		Gross Weight	
Total Net Weight	0			Net Weight		Net Weight		Net Weight	
Total Volume (cbm)	0			Volume (cbm)		Volume (cbm)		Volume (cbm)	

We hereby certify that the prices stated in this invoice are the current export market prices for the merchandise described and we accept full responsibility for any inaccuracies or errors herein.

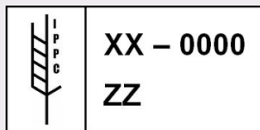
An example commercial invoice is displayed above. Electronic copies of this can be downloaded [here](#)

ADDITIONAL | INFORMATION



Wood Packing

All cargo containing wood entering into the EU (except coming from Switzerland) must be fumigated in its country of origin prior to shipment. This regulation includes but is not limited to such items as crates, pallets, frames, drums etc. To guarantee that the fumigation has been applied, the following information **MUST** be marked or stamped onto the outside of each package.



- IPPC logo
- ISO country code
- Licence number assigned to the fumigation company
- Fumigation method (Heat Treated or Methyl Bromide used)



Export Control

Strategic goods entering the United Kingdom are subject to applicable UK legislation. Specifically, it is the UK Export Control Order 2008 which sets forth the controls and licensing requirements established for strategic goods placed on the UK Strategic Export Control Lists. It is the exhibitor's responsibility to actively determine whether any of their items appear on the consolidated list of strategic military and dual-use items that require export authorization.

For further details please click [here](#)



ITAR

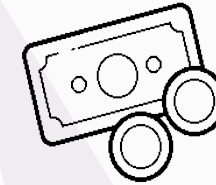
International Traffic in Arms Regulations (ITAR) is the set of US government regulations that control the import and export of defence related items and services as listed on the United States Munitions List (USML). It is the responsibility of the shipper to inform CEVA in advance of any ITAR regulated freight that will be shipped to the event.



Insurance

Insurance cover whilst goods are in transit or in CEVA's possession are covered under the limitations of CEVA's [terms and conditions](#).

Goods left unattended on stands after delivery or awaiting collection after an exhibition are the sole responsibility of the exhibitor, and therefore strongly recommend that your freight is fully insured. Specific all risk cover for your freight is available from CEVA upon request, please contact chris.hughes@cevalogistics.com for a competitive quotation.



Payment of Charges

Unless freight is routed via one of our appointed agents we will require payment of all charges, as advised by us, prior to the last day of the show. Personal or foreign cheques are not acceptable. Settlement can be made in advance by bank transfer or alternatively on site by credit card.

Citibank Citigroup
Centre Canada Square
Canary Wharf London,
E14 5LB

Account Name:	CEVA Showfreight 17578644
Account Number:	18 - 50 - 08
Sort Code: IBAN: BIC	GB92 CITI 1850 0817 578644 CITI
(Swift):	GB 2L

INTERNATIONAL | INBOUND | TARIFF

Temporary/ Permanent Import Customs Clearance		£125.00 per entry/consignment
Customs Examination		£35.00 per consignment
Temporary Import Bond fee		1.5% of CIF value (minimum £100.00)
Importer of Record Fee		£95.00 per entry
Import Airline Handling Charge		£0.35 per kg. (minimum £45.00)
3 rd Party Storage / Handover fee		At cost + 10%
Transport to venue (Subject to overtime surcharge)		£45.00 per 100kgs. (minimum 300kgs)
Terminal Handling Charges	FCL 40ft	£195.00 per container
	FCL 20ft	£185.00 per container
	LCL Cargo	At cost + 10%
Transport from UK Seaport	FCL 40ft	£795.00 per container
	FCL 20ft	£795.00 per container
	LCL Cargo	£95.00 per 500kgs. or 1cbm.

ONSITE | HANDLING | TARIFF

Unloading from Vehicle to Stand	£23.00 per 3cbm or 1000kgs. (whichever the greater)
Unloading from Vehicle to Warehouse	£23.00 per 3cbm or 1000kgs. (whichever the greater)
Delivery from Warehouse to Stand	£23.00 per 3cbm or 1000kgs. (whichever the greater)
Collection, Storage & Redelivery of Empty Cases	£26.00 per cbm (minimum 3cbm.)
Collection from Stand to Warehouse	£23.00 per 3cbm or 1000kgs. (whichever the greater)
Reloading from Warehouse to Vehicle	£23.00 per 3cbm or 1000kgs. (whichever the greater)
Reloading from Stand to Vehicle	£23.00 per 3cbm or 1000kgs. (whichever the greater)
Re-lifting at Stand	£23.00 per 3cbm or 1000kgs. (whichever the greater)
Receiving courier shipments into onsite warehouse	£15.00 per consignment (up to 25 kgs)
Labour on Stand (unskilled)	£35.00 per hour (minimum 4 hours)
<i>Shipments via our warehouse pre / post show are chargeable at £6.00 per cbm / per day (Minimum £30.00), in addition to the above warehousing rates.</i>	

INTERNATIONAL | OUTBOUND | TARIFF

Airfreight Collection from Venue	£45.00 per 100kgs (minimum 300kgs.)	
Export Airline handling including Airline Delivery	£0.35 per kg (minimum £45.00)	
Terminal Handling Charges	FCL 40ft	£795.00 per container
	FCL 20ft	£795.00 per container
	LCL Cargo	At cost + 10%
Transport from UK Seaport	FCL 40ft	£195.00 per container
	FCL 20ft	£185.00 per container
	LCL Cargo	£95.00 per 500kgs. or 1cbm
SOLAS Container Weight Verification Charge	£75.00 per container	
SOLAS LCL Weight Verification Charge	£15.00 per LCL consignment	
Temporary Import Bond Cancellation Fee	£35.00 per cancellation	
Re-Export Customs Formalities	£125.00 per consignment	
Re-Export Examination	£35.00 per consignment	
AMS Filing Fee (USA & Canada)	£55.00 per consignment	
Use of Open General Export License	£450.00 per consignment	
Dangerous Goods Check & Documentation (Airfreight only)	£130.00 per consignment	
Relabelling Dangerous Goods Shipments	£75.00 per consignment	
Agency and Attendance (if applicable)	£80.00 per consignment	
File Fee	£15.00 per consignment	
Bank Admin Fee	£7.00 per consignment	

ORDER | FORM



Booking Deadline Date

11 June 2021

Exhibitor Name	
Hall/Stand Number	
Site Contact Name	
Site Contact Number	

1

Unloading from Vehicle to Stand	Pieces	Weight	Volume	Date/Time	Cost
£23.00 per 3cbm or 1000kg (whichever the greater)					£

2

Collection, Storage & Redelivery of Empty Cases	Pieces	Weight	Volume	Date/Time	Cost
£26.00 per cbm (minimum 3cbm)					£

3

Reloading from Vehicle to Stand	Pieces	Weight	Volume	Date/Time	Cost
£23.00 per 3cbm or 1000kg (whichever the greater)					£

4

Re-lifting at Stand	Pieces	Weight	Volume	Date/Time	Cost
£23.00 per 3cbm or 1000kg (whichever the greater)					£

5

Receiving Courier Shipments into onsite warehouse	Pieces	Weight	Volume	Date/Time	Cost
£15.00 per cconsignment (up to 25kgs)					£

Should you require any specialist lifting assistance *and* or further details on Sea, Air or Road freight, please contact chris.hughes@cevalogistics.com.

CEVA Showfreight cannot accept responsibility for any freight left unattended on stands during the build-up or breakdown of the exhibition.

Subtotal	£
25% Late booking fee (If applicable)	£
File Fee	£15.00
Bank admin Fee	£7.00
VAT 20%	£
Total	£

ORDER | FORM



Exhibitor Name	
Hall/Stand Number	
Site Contact Name	
Site Contact Number	

Booking Deadline Date
11 June 2021

1

Unloading from Vehicle to Stand	Pieces	Weight	Volume	Date/Time	Cost
£23.00 per 3cbm or 1000kg (whichever the greater)					£

2

Collection, Storage & Redelivery of Empty Cases	Pieces	Weight	Volume	Date/Time	Cost
£26.00 per cbm (minimum 3cbm)					£

3

Reloading from Vehicle to Stand	Pieces	Weight	Volume	Date/Time	Cost
£23.00 per 3cbm or 1000kg (whichever the greater)					£

4

Re-lifting at Stand	Pieces	Weight	Volume	Date/Time	Cost
£23.00 per 3cbm or 1000kg (whichever the greater)					£

5

Receiving Courier Shipments into onsite warehouse	Pieces	Weight	Volume	Date/Time	Cost
£15.00 per cconsignment (up to 25kgs)					£

Should you require any specialist lifting assistance *and* or further details on Sea, Air or Road freight, please contact chris.hughes@cevalogistics.com.

CEVA Showfreight cannot accept responsibility for any freight left unattended on stands during the build-up or breakdown of the exhibition.

Subtotal	£
25% Late booking fee (If applicable)	£
File Fee	£15.00
Bank admin Fee	£7.00
VAT 20%	£
Total	£

PAYMENT | DETAILS



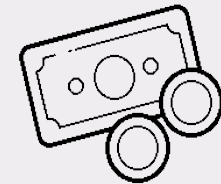
Billing Address	
Company VAT Number	
Contact Name	
Telephone Number	
Email Address	

Once your order has been processed, you will receive an invoice via email. The invoice must be paid immediately by either bank transfer or credit card.

As soon as the invoice has been paid, you will receive a bespoke order confirmation email and instructions which you (or your chosentransport company) must bring with them upon delivery/collection of your goods.

Citibank Citigroup
Centre Canada Square
Canary Wharf London,
E14 5LB

Account Name:	CEVA Showfreight 17578644
Account Number:	18 - 50 - 08
Sort Code: IBAN: BIC	GB92 CITI 1850 0817 578644 CITI
(Swift):	GB 2L



Please note that without payment, your order will not be confirmed, and will therefore delay services onsite.

****Credit card payments are subject to a 3.5% surcharge****

Chris Hughes, Unit 3A, Perimeter Way, NEC, Birmingham, B40 1PJ, United Kingdom / T +44 (0) 330 587 7777 / chris.hughes@cevalogistics.com

*50% Surcharge applies to all work carried out before 8am, after 6pm, during weekends and any dates out of tenancy
100% Surcharge applies to all work carried out on bank holidays.
All work is subject to our terms and conditions.*

INVOICE INFORMATION

P14

