

**Please note that all dates/times are subject to change at the Organisers discretion.**

**BUILD - Interplas**

<b>Day</b>	<b>Date</b>	<b>Hours</b>	<b>Comments</b>	<b>Safety</b>
Friday	25 June 2021	6:00hrs – 18:00hrs	Strictly Machine lifts/carpet only No additional stand dressing or materials to be left on stands	NO ADMISSION to the hall without PPE *
Saturday	26 June 2021	08:00hrs – 20:00hrs	Organiser contractors + Space only stands	NO ADMISSION to the hall without PPE *
Sunday	27 June 2021	08:00hrs – 20:00hrs	Space only stands	NO ADMISSION to the hall without PPE *
		From 14:00hrs (Or when all heavy lifting is complete) – 20:00hrs	Shell Stand Exhibitors Access	
		20:00hrs	Hall closes	
Monday	28 June 2021	08:00hrs – 20:00hrs	Build continues for all stands - Vehicle Unloading Ticket System in operation	NO ADMISSION to the hall without PPE *
		16:00hrs – 20:00hrs	No services available – Stand dressing only - No Forklifts (any additional lifting requirements at this time will face a 100% surcharge)	
		20:00hrs	Hall closes	

**All stand displays and exhibits must be completed by 20:00hrs on Monday 28 June 2021. Please ensure that stand designs can be built within the available timetable.**

Any extra working must be pre-arranged with the Event Operations Team. Additional days are not available and the cost for additional hours will be charged at £200 per hour.

\*Please refer to the Stand Regulations for more information.

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**OPEN - Interplas**

<b>Day</b>	<b>Date</b>	<b>Exhibit Maintenance Hours</b>	<b>Exhibition &amp; Conference Opening Hours</b>	<b>Social Events</b>
Tuesday	29 June 2021	08:00hrs – 09:30hrs	09:30hrs – 17:00hrs	17:00hrs – 21:00hrs Exhibitor Party, Location TBC
Wednesday	30 June 2021	08:00hrs – 09:30hrs	09:30hrs – 17:00hrs	17:00hrs – 21:00hrs WIP Party, Location TBC
Thursday	1 July 2021	08:00hrs – 09:30hrs	09:30hrs – 16:00hrs	

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**BREAKDOWN - Interplas**

<b>Day</b>	<b>Date</b>	<b>Hours</b>	<b>Comments</b>	<b>Safety</b>
Thursday	1 July 2021	16:00hrs – 16:30hrs	Visitor exit Exhibitors pack up	NO ADMISSION to the hall without PPE *
		16:30hrs – 18:00hrs	Shell machine Lifts Only	
		16:30hrs – 22:00hrs	Dismantling begins – Shell Scheme	
		From 18:00hrs	Dismantling begins- Space Only Contractors - No Space Only heavy lifting until all shell is cleared + must be under 8 tonne vehicle	
		21:00hrs	All Shell must be cleared (No access to the Hall on Friday for Shell exhibitors)	
		22:00hrs	Hall closes	
Friday	2 July 2021	08:00hrs – 18:00hrs	Dismantling continues - Space Only heavy lifting for machines over 8 tonnes to begin	NO ADMISSION to the hall without PPE *
		18:00hrs	Hall closes	

**All shell scheme exhibits must be removed by 17:00hrs on Thursday 1 July 2021** as the dismantling of shell scheme stands will begin at this time. If you are unable to remove your exhibits by this time, please contact the Operations Team who will assist you in making alternative arrangements.

**All stand fitting & excess waste must be removed by 16:00hrs on Friday 2 July 2021.** Any items remaining in the hall at this time will be disposed of as rubbish and any costs incurred will be charged to the exhibiting company.

**PLEASE NOTE: Power to all stands will be switched off 30 minutes after the close of the show each day. If you need longer than 30 minutes to decommission an exhibit, please remember to request an extension with the Organiser before 14:00hrs on the day required. Please also remember to order a 24-hour supply for the open period if required. For obvious health and safety reasons, there will be no vehicle movement within the exhibition hall(s) until such time as it is safe to do so.**