

**Risk Assessment**

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| **Exhibitor:** | |  | | | |
| **Stand Number(s)** | |  | | | |
| **Assessor’s Name:** | |  | | | |
| **Contact Number:** | |  | | | |
| **Email Address:** | |  | | | |
| **Date Completed:** | |  | | | |
| **Assessor’s Signature:** | |  | | | |
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| **Task** | **Perceived hazard** | **Who is at risk?** | **Risk level** | **Precautions taken** | **Residual risk** |
| i.e. Erection of  stand fittings,  manual handling during build up  and carpet fitting | i.e Slips/trips/falls, crushing, sprains, back strain, cuts  and abrasions | i.e Exhibitors,  contractors, RTX  and venue staff | i.e High | i.e Stand construction being carried  out by stand contractor under  generic RA | i.e Medium |
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**Please complete and return by 29 May 2023 to:** Lynn Hanstock, [info@essentialevents.co.uk](mailto:info@essentialevents.co.uk) , T: 01926 470100