

TIP-EX | TANK-EX 2021

30 September - 2 October 2021 Harrogate Convention Centre

EXHIBITOR CHECK LIST

This check list is for your convenience and to keep for your own records. Please ensure that any facilities are ordered by the deadlines stated.

To access downloadable forms, visit the Exhibitor Zone page on the Tip-Ex Tank-Ex 2021 website here: <https://www.tip-ex.co.uk/tipex-tankex2021/en/page/exhibitor-zone>

ITEM	DEADLINE DATE	TICK WHEN COMPLETED
Furniture Hire (page 5)	ASAP	<input type="checkbox"/>
Ram Clamping (page 5)	ASAP	<input type="checkbox"/>
Awards & Champagne Breakfast (page 5)	ASAP	<input type="checkbox"/>
Health & Safety Declaration (page 19)	6 August	<input type="checkbox"/>
Risk Assessment Form (page 21)	6 August	<input type="checkbox"/>
Method Statement Form (page 23)	6 August	<input type="checkbox"/>
<u>Showguide</u> Entry (page 26)	10 August	<input type="checkbox"/>
Vehicle Exhibit List (page 25)	13 August	<input type="checkbox"/>
Electrics and Lighting (page 4)	20 August	<input type="checkbox"/>
Stand Fascia Board (page 5)	27 August	<input type="checkbox"/>
Stand Graphics (page 5)	27 August	<input type="checkbox"/>
Stand Fitting (page 5)	27 August	<input type="checkbox"/>
<u>Showguide</u> Advertising (page 27)	30 August	<input type="checkbox"/>
Vehicle Wash (page 5)	3 September	<input type="checkbox"/>
Catering (page 4)	3 September	<input type="checkbox"/>
Internet Connections & IT (page 4)	3 September	<input type="checkbox"/>
Audio-Visual Hire (page 4)	3 September	<input type="checkbox"/>
Photography / Video (page 5)	10 September	<input type="checkbox"/>
Lead Capture Scanner Hire (page 5)	10 September	<input type="checkbox"/>
Exhibitor Badges (page 4)	10 September	<input type="checkbox"/>