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## Shell Scheme Accessories Order Form

Full Circle Events & Exhibitions Ltd  
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Weaste Trading Estate  
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Our Ref:  
**3153**



Fullcircle

**Early Booking Deadline**  
**27th August 2021**

Exhibitor Company Name:		
Email Address for Invoice:		
Company Name to Invoice		
Full Invoice Address:		
Postcode:	VAT Reg No. (Non-UK EU Customers):	

Stand No.	
Contact Name:	
Contact Email:	
Contact Tel:	
Date:	

ITEM/DESCRIPTION (All items are on hire unless stated)	UNIT	Early Booking Price	Standard Price	QTY	Total
Graphic Clad (Uninterrupted Graphic Display 2440mm (h) Panels)	per m/run	£227.00	£273.00		
Graphic Panel (Individual panel graphics visual area 2370mm (h) x 945mm (w))	per m/run	£184.00	£220.80		
Wall Panel	per metre	£94.00	£112.80		
Glass Wall Panel	per metre	£122.00	£146.40		
Dwarf Wall Panel	per metre	£53.00	£63.60		
Lockable Door Entrance (Only)	each	£110.00	£132.00		
Curtained Entrance (only) 1m wide - White	each	£90.00	£108.00		
Shelf (sloping) 300mm deep (Please specify height)	per metre	£42.25	£50.70		
Shelf (flat) 300mm deep (Please specify height)	per metre	£42.25	£50.70		
Garment Rail (Please specify height)	per metre	£42.25	£50.70		
Waterfall Bracket (Please specify height)	each	£42.25	£50.70		
Hat & Coat Hooks (set of 3)	each	£35.50	£42.60		
Melamine Worktop (500mm wide)	per metre	£64.00	£76.80		
Literature Dispenser	each	£64.00	£76.80		
White Muslin Ceiling	per m2	£14.00	£16.80		
Raised Platform (unfinished) (Aluminium Trim available - POA)	per m2	£35.00	£42.00		
Flooring Flats (unfinished) (Aluminium Trim available - POA)	per m2	£26.00	£31.50		
Slat Walling 1m(w) x 2.5m(h) (NB: We do not supply fixings)	per metre	£76.00	£91.20		
Loop Nylon to Wall Panels (Modular Shell Stands Only)	per metre	£69.00	£82.80		
Nightsheet (including Padlocks)	per metre	£22.00	£26.40		
Fixing Clients Own TV to Shell Scheme Wall Panel ( POA)	each	POA	POA		

*NB: Wall Panels are required to form cubicles, offices, stores etc*

**Please ensure that you provide locations and heights of fittings where necessary. You can use the shell accessories plan provided or submit your own. Please contact us for full Graphic Artwork Requirements or detailed advice. All cancellations must be made to us in writing. Refunds may not be given for your cancelled items dependent on the notice period of your cancellation.**

Non-UK EU Customers - If we do not receive your VAT Number we will charge you VAT at a rate of 20%  
**Sub Total :**  
**VAT @ 20% :**  
**Total:**

**IMPORTANT: Orders will not be processed without Payment in Full. For chosen Method of Payment please indicate with a tick (NB: We DO NOT accept AMEX)**

**Cheque**  Payable to Full Circle Events & Exhibitions Ltd. NB: Cheques are not acceptable 5 days prior to 1st day of build up or for any on-site orders

**Bank Transfer**  Please use Our Ref / Your stand no. as a reference

**Credit Card**  Details to be completed below or if you prefer, telephone our office and ask for our Finance Department who will be happy to take your card details from you.

**Debit Card**  **IMPORTANT: There will be a charge of 3% added to your order should you be paying with a Business debit or credit card.**

**FULL CIRCLE BANK DETAILS**  
 Account No: 64348865  
 Sort Code: 01-10-01  
 IBAN No: GB59NWBK01100164348865  
 Swift No/BIC: NWBKGB2L

Vat Reg No. GB 167 9174 66

**Card Details (complete details where applicable)**  **Please tick if paying by Business card**

Card No. (16 digits):		3 Digit Security Code:	
Name on Card:		Issue No:	
Address to which the card is registered to:		Valid From:	
		Expiry Date:	

An invoice confirmation of your order will be emailed to you from our finance department. Don't forget to keep a copy of your order for your records.

Internal Use Only:	Payment Received	Drawing Received	Added to Schedule
	Processed By	Date Processed	

