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## Shell Scheme Extras Form



MED-TECH INNOVATION | EXPO  
 28-29 SEPTEMBER 2021  
 NEC, BIRMINGHAM, UK



Purchase Order Number:	VAT Number:
Stand Number:	Date:
Company Name:	Contact Name:
Address:	
Post Code:	Accounts Email:
Tel No:	Email:

**Please supply and install the following items on hire:**

A 20% surcharge will apply to the below costs if form is not received by the following date:			31/08/21
Shell Scheme Additional Fitting Options	Cost	Quantity	Total Cost
Additional Wall Panel - 2.5m x 1m (to match shell scheme)	£49.50		
Door Section - 2.5m x 1m	£82.50		
Curtained Entrance 2.5m x 1m, please specify colour	£60.50		
<b>For the following shelves – Please specify positions and height on the following page:</b>			
Flat Shelf – 1m long, 300mm deep	£27.50		
Sloping Shelf – 1m long, 300mm deep	£27.50		
Hanging Rail – 25mm x 1m straight rail set 280mm from wall	£27.50		
Hat and Coat Hooks	£22.00		
White Muslin Ceiling - per sqm (Stand size: m x m)	£14.30	sqm	
18mm MDF Infill Panel (Plasma/Monitor Pad) 2.5m x 1m	£66.00		
Slat Walling 2.5m x 1m	£66.00		
Slat Walling Accessories such as Hooks & Shelving (Price on application)			
<b>Platform Floors and Floorcovering Options. Please email for swatches</b>			
Raised Platform 40mm - including black painted skirting boards & Aluminium edging per sqm (excludes carpet)	£22.00	sqm	
Please state reason for platform (e.g. Electrics or Plumbing) .....			
Cord carpet colour change to shell scheme stands with polythene covering per sqm	£8.80	sqm	
Vinyl Effect Floor covering in a range of finishes per sqm	£19.80	sqm	
<b>Graphics &amp; Name Board Options</b>			
Logo to Name board - Subject to organiser approval	£75.90		
Infill Graphics per panel	£170.50		
Flush Fitting Graphics per panel - each panel is 1m in width	£181.50		
Graphics Board - 1m x 1m	£88.00		
Graphics Board - 2m x 1m	£154.00		
			<b>Sub Total</b>
			<b>Vat 20%</b>
			<b>Total</b>

**Goods/Services will not be provided unless fully paid for in advance. If you wish to pay by Credit/Debit Card please call +44 (0)1264 365550**

**Please note all orders are subject to availability and stock is not reserved until payment has been made**

Cheques made payable to Showlite Ltd. BACS details will be available on your invoice.

By completing this order form, you are agreeing to our Terms and Conditions. For a copy, please contact us on 01264 365550

Any complaints or faults regarding the installations must be reported in writing before the close of the exhibition.



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## ADDITIONAL SHELL SCHEME INSTRUCTIONS

Please indicate positions of items ordered on the grid below the including any height measurements for shelving/railing.


Front of Stand

Stand number: .....

Company name: .....

Unless supplied with drawing the installation will be fitted at the stand builder's discretion.

Any complaints or faults regarding the installations must be reported in writing before the close of the exhibition.

### Shell scheme overlay graphic boards

Digitally printed graphics, direct to 3mm thick Foamex panels overlaid onto shell scheme structure.

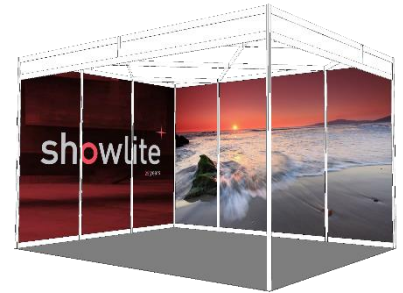
1m x 1m board  
2m x 1m board



### Shell scheme infill graphics

Digitally printed graphics, direct to 3mm thick Foamex panels, which become an integrated part of the shell scheme stand.

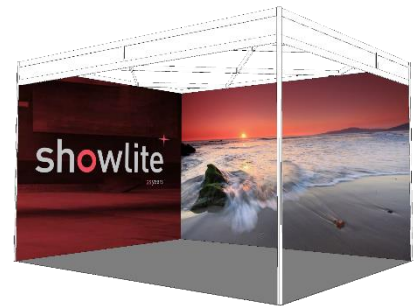
Full Height Panel: 970mm x 2354mm high



### Shell scheme flush fitting graphics

Digitally printed graphics, direct to 3mm thick Foamex panels fix onto shell scheme structure, to create a flush fitting graphic effect.

Full Height Panel: 2400mm high  
(width dimensions vary according to stand layout)



For further information please contact Joe Belbin - Tel: 01264 365550 or email: [JBelbin@showlite.co.uk](mailto:JBelbin@showlite.co.uk)

#### Technical Details

**We need to be in receipt of your artwork no later 31/08/2021**

Kindly use the following guidelines when preparing your files for production:

Applications Preferred:	File Format:
Adobe Illustrator (cc)	.pdf .eps .ai
Adobe Photoshop (cc)	.pdf .psd .jpg
Adobe InDesign (cc)	.pdf

To allow for the best results before printing, images used should be set up to the following spec:

1/4 size @ 400-600dpi · 1/2 size @ 200-300dpi · Full Size @ 52-72dpi

Please create outlines of all fonts used. Also, embed all images used and convert all RGB artwork to CMYK.

Errors can arise when using files created by packages such as Microsoft Word, Excel and PowerPoint. Accordingly, the supply of formats such as gif, bmp and low-resolution jpg is not advised. Any file manipulation or studio time will incur a charge of £50.00 per hour.

Please note that our prices include printing and installation of the graphics which will be removed & recycled by Showlite at the close of the show.